



ASA

Accounting Students Association



MACQUARIE
University

General Meeting

Sunday 17/01/2016

Prepared by
Paulina Tang
Secretary



General Meeting

Sunday 17th January 2016

Meeting called by Thien Thach - President

Attendees:

Haseef Ahmed - External Executive

Irene Wong - Human Resources Executive

Judy Pham - External Vice President

Kenny Wu - External Vice President

Krystle Low - Internal Vice President

Martina Su - Internal Executive

Mary Eskander - Interim Internal Vice President

Paulina Tang - Secretary

Rakin Hasan - External Executive

Rizwan Rajwani - External Executive

Thien Thach - President

Tiffany Bathan - Internal Executive

Veronica Lee - Human Resources Manager

Apologies (Absent):

Christopher Marlow - Internal Auditor

Cindy Ung - Internal Executive

Connie Zeng - Treasurer

Gjorgi Talevski - External Executive

Kritika Joshi - Internal Executive

Michele Lu - Human Resources Executive

Vanessa Hay - Human Resources Executive

There were three main topics addressed at the General Meeting: ASA's restructure, subcommittee and Events for 2016.

Restructure:

Due to changes to our Constitution and regulations from Student HQ, we have to adopt a new system.

Senior Management will remain, but there will no longer be any departments – everyone is simply part of a 'committee' and are free to assist with any events they choose to.

AIM: Allows us to have enough helping hands at meetings and also for flexibility (choose any events you are able to help work on rather than having a lot of inactive executives working on a project). In order for this to be effective, Vice Presidents are able to post on the ASA Committee group asking for availabilities with who can help out and the minutes from both Internal and External team's meetings will be posted on the ASA Committee group.

Our lifetime \$5 fee will be abolished and replaced with a yearly fee - this was requested by Student HQ as we need a way to keep track who are active members. Members must renew their membership to be eligible to vote at our Bi-Annual General Meeting (B-AGM).

A new policy enacted by Student HQ replaces our internal voting process with a public election. Positions in the committee, including Senior Management will be decided through a public election. The role of President will be voted on internally.

Election: Active ASA members are now able to run and campaign for a position in ASA (except the Chairman role - President). There will be a Facebook Event page/group created where candidates are able to post their pitches. Campaigning will be opened in April.

Pitches will be sent to the relevant Vice Presidents for review and Senior Management pitches will be sent to the President. After review, the top 5 for each position will be invited to deliver their pitch at our AGM. This will be recorded and made publicly available for the sake of election. An executive from Senior Management will also be voted to be the President.

It will be an online voting process which will be hosted through an exclusive link, votes must be done with student ID which will be checked with our members list to see if they are a member and qualified to vote (must be paying member).

Establishment of Administration Department: The secretary position will be scrapped and replaced with an Administration Department where the Secretary will be managing a graphics designer and an IT expert.

Subcommittee:

We will be opening up a subcommittee in 2016. 30 positions will be opened. It will be advertised during O-Week where we will be taking down the students name, ID and email as an expression of interest. Human Resources (HR) will be looking after the Subcommittee. Vice Presidents are able to ask HR to allocate some subcommittee executives if they need more people working on an event. It is recommended that the individual participates in at least one (1) internal and external event.

There will be an award system introduced where the Subcommittee members can work with Key Performance Indicators (KPIs) and will be based on how many hours they have worked with the Society. This will allow them to have an incentive and gain recognition with working with ASA.

OBJECTIVE: More helping hands at event planning and the running of ASA. Could possibly be a more experienced candidate who will be campaigning at the AGM.

Events for 2016:

Please have a look at the Google Docs file on the ASA Committee page and put down your name for any events that you are available to help out with.

What we have planned:

Internal: O-Week (Krystle will be posting a roster on Facebook shortly)

Meet and Greet

Cruise (Awaiting approval from Student HQ before approaching other societies)

CPA event for Semester 1 and Semester 2 (One of the events will be in a workshop style like our previous KMPG event involving CPA bringing in different branches of accountants)

External: All a working process at the moment

CA

BPO, PWC and Xero

Human Resources: A committee event before O-Week

Miscellaneous:

Business cards for committee members are on the way.

We decided to have magnetic badges designed for members to identify us at events.

Accounting Students Association

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The information published in this document is correct at the time of printing (2016).